



## **Bartender**

Bartender is responsible for mixing and preparing alcoholic and non-alcoholic beverages for patrons, according to standard recipes. A friendly, positive and courteous attitude toward customer and co-worker is necessary.

### **Principal Duties and Responsibilities**

- Mix and serve alcoholic and non-alcoholic drinks to the bar and restaurant patrons following standard recipes
- Serve wine and tap/bottled beer
- Collect money for drinks served
- Keep bar and all work areas clean
- Conducting inventory and informing manager when supplies are low
- Responsible for keeping uniform clean and presenting a friendly and professional image
- Clean and place glasses to make an attractive display
- Slice and pit fruits for garnishing drinks
- Other duties as assigned

### **Knowledge, Skills and Abilities Required**

- Must have excellent communication skills
- Basic math and reading skills
- Must be able to understand and follow instructions
- Must be able to maintain a professional manner under stress

### **Reporting Relationship**

Reports to Floor Manager and other upper management

### **Uniform Items Required to be Purchased before Arrival**

- Tan shorts or pants. Plain front. No cargo styles.
- White socks
- Athletic shoes